POSITION DESCRIPTION

Position Details:

**Title:** Interventional Cardiology Fellow

**Department:** Cardiology

**Reports to:** Director of Interventional Cardiology and Manager Cardiac Services through the Clinical Director of Cardiology

**Location:**
- Auckland City Hospital
- Middlemore Hospital
- North Shore Hospital

**Date:** February 2015

Purpose of Position:

To train in interventional cardiology to meet the standards outlined in the guidelines of the NZ Interventional Cardiology Group (attached)

To facilitate the management of patients, particularly those undergoing Interventional Cardiology procedures, under the care of the Department of Cardiology.

Key Accountabilities:

**Clinical Duties**

The Fellow will be responsible for the day to day investigation and management of interventional cardiology patients under his/her care on the ward, and help supervise the Nurse Specialist.

Participate in interventional cardiology procedures

The Fellow will be available to attend Consultant ward rounds and will have a current knowledge of the progress of inpatients under their care

When on call, the Fellow will answer calls by General Practitioners about patients and arrange to assess them if necessary.

The Fellow will attend rostered outpatient clinics (one per week) promptly and will endeavour to see outpatients at their scheduled appointment times. Outpatients not previously seen in the Department, or who are to be discharged, will be discussed with a Specialist Cardiologist

Contribute to cineangiography reporting in the Cardiology Department.

Clinical skills, judgement and knowledge are expected to improve during the attachment.
**Key Accountabilities (Continued):**

**Administration**
Legible notes will be written in patient charts on admission and whenever management changes are made

Letters will be written to the patient’s General Practitioner after each outpatient visit. The results of all investigations will be sighted and signed before they are filed in the patient’s chart

**Education**
Through example and supervision the Fellow will actively contribute to the education of Cardiology Registrars and House Officers. The Fellow may be requested to teach other health care workers and medical students occasionally

There will be a minimum of five hours each week of education sessions. The clinical meetings are the Cardiosurgical Conference, Cardiology Seminar, Registrar training sessions, Clinicopathology Conference, Journal Club and other teaching sessions. The Fellow will attend and present at these clinical meetings

**Research**
Contribution to ongoing clinical research projects in the Interventional Cardiology Programme is required. The development of new clinical or experimental projects is encouraged, subject to approval by the Manager and Clinical Head of the Department

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**Authorities:**
This position has the following delegated authority

N/A

**Direct Reports (if applicable):**
N/A

**Budget Accountability (if applicable):**
N/A

**Relationships:**

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<tr>
<th>External</th>
<th>Internal</th>
<th>Committees/Groups</th>
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<tbody>
<tr>
<td>Health Care Consumers</td>
<td>Health Care Team</td>
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<td></td>
<td>Members</td>
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<td>Support Personnel</td>
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<td>Adult Cardiology Service</td>
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<td>Auckland School of Medicine</td>
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## PERSON SPECIFICATION

### Education & Qualifications

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<th>Essential</th>
<th>Desired</th>
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<tr>
<td>Medical Qualification</td>
<td>• Registerable with the Medical Council of New Zealand.</td>
<td>• Fellow of the Royal Australasian College of Physicians or equivalent.</td>
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### Critical Competencies

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<tr>
<th>Competency</th>
<th>Description</th>
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<tbody>
<tr>
<td><strong>Clinical Adult Cardiology</strong></td>
<td>Competence in all aspects of clinical work.</td>
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<tr>
<td><strong>Teaching</strong></td>
<td>Teaching of department RMOs and nursing/allied health professionals; teaching and education of GPs in Auckland (if required).</td>
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<td><strong>Teamwork</strong></td>
<td>Collaborates with fellow team members and other allied health members of the adult team to achieve best outcome for patients. Actively contributes to and accepts consensus decisions. Seeks out opportunities to support others in achieving goals. Recognises and respects individual differences.</td>
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<td><strong>Judgement/Decisiveness</strong></td>
<td>Considers options, develops options, identifies the pros and cons and makes effective decisions.</td>
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<td><strong>Learning</strong></td>
<td>Constantly strives to build knowledge and skills, acknowledges and learns from mistakes and improves outcomes. Attends international and national conferences, involved in research and audit.</td>
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<td><strong>Quality Orientation</strong></td>
<td>Pays attention to detail and initiates self checking procedures; ensures high levels of accuracy and consistent quality. Identifies opportunities to improve systems.</td>
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<td><strong>Flexibility</strong></td>
<td>Ability to adapt and work effectively within a variety of situations, and with various individuals or groups.</td>
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<tr>
<td><strong>Basic Computing</strong></td>
<td>Ability to use a personal computer with standard software applications for basic operations such as file management, word processing, e-mail, diary management.</td>
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Performance will be assessed by a nominated Specialist Cardiologist, who will usually be the Director of Interventional Cardiology. Performance will be assessed using the criteria above and will be discussed at formal meetings at the beginning of the attachment and again at six and 12 months. If deficiencies are identified during the attachment the Specialist Cardiologist will bring these to the Fellow’s attention, and discuss how they may be corrected.

**REGISTRATION:**

The attachment is recognised as a training position for specialist qualification.

**ROSTER:**

The ordinary hours of work will be 0800 hours to 1700 hours Monday to Friday. Additional hours of non-rostered work may be required during weekdays, particularly when rostered to work in the catheterisation rooms. In addition, Saturday morning ward rounds may be required as call outs.

The Fellow will participate in the after hours registrar on-duty roster. Registrars are on duty from 1600 hours to 2200 hours, from 2200 hours to 0800 hours, Monday to Sunday. Night duty (2200 hours to 0800 hours) is worked over a two week broken period. The Fellow will contribute to the evening and weekend call roster.

Total average weekly hours = 55

**COVER FOR LEAVE:**

Absence from work due to sickness or annual leave will be covered by other medical staff within the Department and on call commitments will be covered by the other Registrars on the roster.

Fellows will be entitled to up to one week of study leave to attend or present research at national or international meetings.

**SALARY:**

The salary for this attachment will be as detailed in Category C
NZ INTERVENTIONAL CARDIOLOGY GROUP
CARDIAC SOCIETY OF AUSTRALIA AND NEW ZEALAND

Training Centre

- At least 2 experienced interventional cardiologists as trainers
  - both having performed 500+ cases, and more than one year post-training
  - one performing 150+ cases/year, the other 100+ cases/year
- Centre performing 250+ cases/year/trainee
- Ongoing audit of centre/operators procedural outcome and complications
- Regular cine/case review by the interventional cardiology group at the centre
- On-site CABG + regular case conference involving cardiac surgeons
- Regular mortality/morbidity review involving interventional and non interventional cardiologists
- Centre and trainer requirements might be met by the collaboration of two sites
- Centre and training programme approved by the NZICG/NZ Committee CSANZ

Trainee Experience

- Formal interventional training programme of at least one year
  - completed after three year advanced training in cardiology
- At least 200 procedures, with significant contribution to the pre-procedure assessment, the interventional procedure, and post-operative patient care
- Logbook of cases – clinical indications including assessment of procedural risk, interventional procedure, outcome, complications
- Participation in interventional cardiology research
- Attendance at at least one international interventional cardiology course/meeting
- Interventional experience at a recognised overseas centre remains strongly encouraged
- Training experience approved by NZICG/NZ Committees CSANZ
- Required from 1 January 1998. Those accepted by their peers as trained in interventional cardiology and practising interventional cardiology prior to that date are accepted as trained under a “grandparent” clause

Maintenance of Competence

- Individual – 75 cases/year recommended. 50 cases/year regarded as a minimum. Low volume operators are encouraged to increase their experience by assisting on procedures performed by higher-volume colleagues. 50 cases/year are acceptable once operator has performed 1000 procedures.
- Centre – 200 cases/year is the recommended minimum
- Ongoing audit of centre/operators procedural outcome and complications
- Regular cine/case review by the interventional cardiology group at the centre
- Regular mortality/morbidity review involving interventional and non interventional cardiologists
WORKING FOR ADHB – EXPECTATIONS OF EMPLOYEES

CITIZENSHIP

All employees are expected to contribute to the innovation and improvement of Auckland District Health Board as an organisation. This means:

- Using resources responsibly
- Models ADHB values in all interactions
- Maintaining standards of ethical behaviour and practice
- Meeting ADHB’s performance standards
- Participating in organisation development and performance improvement initiatives
- Helping to develop and maintain Maori capability in ADHB, including developing our understanding of the Treaty of Waitangi and ways in which it applies in our work
- Raising and addressing issues of concern promptly

THE EMPLOYER AND EMPLOYEE RELATIONSHIP

We have a shared responsibility for maintaining good employer/employee relationships. This means:

- Acting to ensure a safe and healthy working environment at all times
- Focusing our best efforts on achieving ADHB’s objectives

A performance agreement will be reached between the employee and their direct manager and/or professional leader containing specific expectations.

CONSUMER/CUSTOMER/STAKEHOLDER COMMITMENT

All employees are responsible for striving to continuously improve service quality and performance. This means:

- Taking the initiative to meet the needs of the consumer/customer/stakeholder
- Addressing our obligations under the Treaty of Waitangi
- Involving the consumer/customer/stakeholder in defining expectations around the nature of the services to be delivered and the timeframe
- Keeping the consumer/stakeholder informed of progress
- Following through on actions and queries
- Following up with the consumer/customer/stakeholder on their satisfaction with the services

PROFESSIONAL DEVELOPMENT

As the business of ADHB develops, the responsibilities and functions of positions may change. All staff are expected to contribute and adapt to change by:

- Undertaking professional development
- Applying skills to a number of long and short term projects across different parts of the organisation
- Undertaking such development opportunities as ADHB may reasonably require