

## POSITION DESCRIPTION

### POSITION DETAILS:

<b>TITLE:</b>	Fellow in Paediatric Surgery
<b>REPORTS TO:</b>	Stephen Evans, Service Clinical Director, Paediatric Surgery
<b>DEPARTMENT:</b>	Paediatric Surgery and Urology
<b>LOCATION:</b>	Starship Children's Health, Auckland
<b>DATE:</b>	July 2018

### Position Purpose

To provide clinical duties within the Paediatric Surgical service at Starship Children's Health. The position will provide the opportunity to develop experience across the breadth of Paediatric Surgery and in the applicant's area(s) of subspecialty interest. To provide clinical duties and gain experience in the management of both elective and acute surgical conditions. Duties at an intermediate level of responsibility, as a sub-SMO grade (sub-consultant), with responsibility for oversight of medical staff at Registrar grade and below. The successful candidate will function as one of two Fellows within the department. It is anticipated that one Fellow will provide acute surgical cover while the other is covering Elective surgery. These responsibilities will be rotated and will not be mutually exclusive. On-call commitments will be at a consultant level, covering the on-call surgical registrar, with back-up from a consultant in the department at all times.

### Key Accountabilities

1.	Obtain experience in all areas of Paediatric General Surgery including Urology, Thoracic Surgery, Oncological Surgery, Hepatobiliary and GI surgery, Neonatal surgery and Trauma.
2.	Develop specific paediatric surgical skills and surgical expertise in acute and elective surgical conditions.
3.	Provide teaching opportunities at both an undergraduate and postgraduate level to enhance management of surgical patients.
4.	Participate in appropriate activities to assist with continuing education, including attendance at Journal Club meetings, Team seminars, Paediatric Grand Rounds, Updates and local, national or international conferences relevant to Paediatric Surgical practice, where appropriate.
5.	Participate where possible in research activities under supervision of a consultant
6.	Participate in quality and audit activities of Starship Children's Health.
7.	Responsible for day to day running and oversight of clinical workload at Starship.

### Authorities

This position has no delegated authorities as detailed in the Delegation of Authorities Policy dated 1.07.93 or as amended by any replacement Policy.

**Direct Reports (if applicable):** N/A

**Budget Accountability (if applicable):** N/A

<b>Relationships</b>		
<b>External</b>	<b>Internal</b>	<b>Committees/Groups</b>
<ul style="list-style-type: none"> <li>• Children, young people &amp; their families</li> <li>• Community Healthcare personnel agencies</li> <li>• General Paediatricians outside Auckland</li> <li>• Healthcare General Practitioners</li> </ul>	<ul style="list-style-type: none"> <li>• Other paediatric subspecialties</li> <li>• General paediatrics</li> <li>• Paediatric surgical subspecialties Nurse Specialists</li> <li>• Nursing staff</li> <li>• Allied Health</li> <li>• Paediatric Pathologists</li> <li>• Paediatric Radiologists</li> <li>• Medical Students</li> <li>• Adult surgical services</li> </ul>	<ul style="list-style-type: none"> <li>• NZ Society of Paediatric Surgeons</li> <li>• ANZAPS</li> <li>• Paediatric Society of New Zealand</li> <li>• RACS</li> </ul>

<b>PERSON SPECIFICATION</b>		
<b>Education &amp; Qualifications</b>	<b>Essential</b>	<b>Desired</b>
	Postgraduate training in Paediatric Surgery and Basic medical degree qualifications recognised by NZ Medical Council. RACS Fellowship or equivalent.	
<b>Critical Competencies</b>	<b>Description</b>	
<b>Clinical Experience</b>	Have completed Paediatric Surgical Training programme, either RACS or equivalent.	
<b>Diagnostic Skills</b>	Clinical skills appropriate to level of training.	
<b>Procedural Skills</b>	Should have the ability to be able to function as an independent practitioner for most routine paediatric surgical conditions under the supervision and assistance, where necessary, of a consultant. Should be keen to undertake more complex surgeries under supervision of a consultant.	
<b>Teamwork</b>	Should have had prior experience in working with teams	
<b>Professional Development</b>	Seeks knowledge and experience of clinical and research skills of relevance to the Paediatric Surgical Dept.	

## **WORKING FOR ADHB – EXPECTATIONS OF EMPLOYEES**

### **CITIZENSHIP**

All employees are expected to contribute to the innovation and improvement of Auckland District Health Board as an organisation. This means:

- Using resources responsibly
- Models ADHB values in all interactions
- Maintaining standards of ethical behaviour and practice
- Meeting ADHB's performance standards
- Participating in organisation development and performance improvement initiatives
- Helping to develop and maintain Maori capability in ADHB, including developing our understanding of the Treaty of Waitangi and ways in which it applies in our work

- Raising and addressing issues of concern promptly

#### **THE EMPLOYER AND EMPLOYEE RELATIONSHIP**

We have a shared responsibility for maintaining good employer/employee relationships. This means:

- Acting to ensure a safe and healthy working environment at all times
- Focusing our best efforts on achieving ADHB's objectives

A performance agreement will be reached between the employee and their direct manager and/or professional leader containing specific expectations.

#### **CONSUMER/CUSTOMER/STAKEHOLDER COMMITMENT**

All employees are responsible for striving to continuously improve service quality and performance. This means:

- Taking the initiative to meet the needs of the consumer/customer/stakeholder
- Addressing our obligations under the Treaty of Waitangi
- Involving the consumer/customer/stakeholder in defining expectations around the nature of the services to be delivered and the timeframe
- Keeping the consumer/stakeholder informed of progress
- Following through on actions and queries
- Following up with the consumer/customer/stakeholder on their satisfaction with the services

#### **PROFESSIONAL DEVELOPMENT**

As the business of ADHB develops, the responsibilities and functions of positions may change. All staff are expected to contribute and adapt to change by:

- Undertaking professional development
- Applying skills to a number of long and short term projects across different parts of the organisation
- Undertaking such development opportunities as ADHB may reasonably require