Registered Nurse, Bowel Screening Pilot

Position Description

Date: 27 July 2015

Job Title: Registered Nurse, Bowel Screening Pilot (BSP)
Department: Gastroenterology
Location: Waitakere Hospital
Reporting To: Charge Nurse Manager, Endoscopy
Direct Reports: Nil

Functional Relationships with

- Internal
  - Consumers and Families
  - Head of Division, Nursing
  - Operations Manager
  - Bowel Screening Pilot team
  - Medical staff of various teams
  - Other nursing staff supporting the unit’s function - Clinical Nurse Specialists, Nurse Educators, Duty Nurse Manager, Director of Nursing & Midwifery
  - Allied Health teams
  - Other support services

- External
  - GP's and practice nurses
  - Colleagues in other DHBs
  - Other primary health care and community providers

Purpose

- To ensure that all patients receive high quality nursing care and excellent customer service in a safe environment
- To ensure that all participants in the Bowel Screening Pilot who receive a positive iFOBT result receive colonoscopy services which are of the highest possible clinical standard and which conform to the Bowel Screening Quality Standards.

Our Purpose, Values and Standards

At the heart of Waitemata DHB is our promise of ‘better care for everyone’. This promise statement is the articulation of our three-fold purpose to:

1. promote wellness,
2. prevent, cure and ameliorate ill health and
3. relieve the suffering of those entrusted to our care.

At the heart of our values is the need for all of us to reflect on the intrinsic dignity of every single person that enters our care. It is a privilege to be able to care for patients, whānau and our community, a privilege that is sometimes overlooked in our day to day work.
Our standards and behaviours serve as a reminder to us all about how we are with our patients and with each other.

**everyone matters**
- Every single person matters, whether patients, clients, family members or staff members.
  - **Welcoming** and friendly
  - **Respect** and value each individual
  - Take time to **listen** and understand
  - Speak up for others

**with compassion**
- We see our work in health as a vocation and more than a job. We are aware of the suffering of those entrusted to our care. We are driven by a desire to relieve that suffering. This philosophy drives our caring approach and means we will strive to do everything we can to relieve suffering and promote wellness.
  - **Compassionate** for your suffering
  - **Attentive, helpful** and kind
  - Protect your **dignity**
  - Reassuringly **professional**

**connected**
- We need to be connected with our community. We need to be connected within our organisation—across disciplines and teams. This is to ensure care is seamless and integrated to achieve the best possible health outcomes for our patients/clients and their families.
  - **Communicate** and keep people informed
  - **Explain** so people understand
  - **Teamwork** with patients, whānau, and colleagues
  - Give and receive feedback

**better, best, brilliant**
- We seek continuous improvement in everything we do. We will become the national leader in health care delivery.
  - **Positive** we can make a difference
  - **Improve** our service and ourselves
  - Clean and **safe** practice
  - **Timely, efficient** and organised

### Purpose of the role:

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<tr>
<th>KEY TASKS</th>
<th>EXPECTED OUTCOMES</th>
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| Provide Safe Professional Practice | • Practices nursing in accordance with Nursing Council of New Zealand competencies and indicators to demonstrate professional responsibility and accountability  
• Practice meets the standards of the profession, ethical and relevant legislated requirements.  
• Responsibility is accepted for safety and quality of nursing practice and conduct  
• Accountability is taken for action, omissions and commissions. Delegation is appropriate  
• Nursing practice is provided in a client determined culturally safe manner and supports the principles of the Treaty of Waitangi/Te Tiriti o Waitangi: protection, participation and self-determination.  
• Applies the nursing process of skilled assessment, planning, implementation of best practice and evaluation at all times  
• Directs, monitors and evaluates nursing care provided by nurse assistants, enrolled nurses and others |
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| Contribute to the delivery of a high quality Bowel Screening endoscopy service | • Understands the Bowel Screening Pilot service delivery model and the role played by endoscopy services on the screening pathway  
• Is familiar with the relevant Bowel Screening policies and procedures as they relate to the endoscopy service  
• Has the knowledge and skills required to provide comprehensive telephone pre-assessment services for Bowel Screening participants with a positive iFOBT result  
• Ensures that participant data is accurately entered onto the Bowel Screening Register in a timely manner  
• Provides nursing services as required across the endoscopy service |
| Excellent customer service skills including inter-professional health care and quality improvement | • Relationships with patients/clients is appropriate and therapeutic to achieve agreed health outcomes  
• Good customer service skills are demonstrated; appropriate boundaries are maintained  
• Care is value-oriented: respectful, caring and compassionate  
• Communication is effective with clients and members of the health care team in all interactions  
• Environment is managed to facilitate calmness so the patient/client can make sense of what is happening for them  
• Relationships with colleagues and allied health staff are professional, positive and collaborative to facilitate and co-ordinate care that achieves health outcome.  
• Professional approach recognizes, respects and values the roles and skills of all members of the health care team in the delivery of care  
• Action to improve quality of care and practice (best practice, audit, corrective action) is taken to improve the standards of nursing practice |
### Registered Nurse, Bowel Screening Pilot

**Position Description**

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| Maintains a safe environment in which to coordinate care delivery | • Environment is kept clean and tidy to reduce risk to patients  
• Role models infection control best practice  
• Is efficient and effective in planning workload and delivering care  
• Coordinates care and team input including timely health team referral and discharge planning  
• Accepts individual responsibility for Workplace Health and Safety under the Health and Safety in Employment Act 1992 and takes appropriate actions  
• Manages the environment to achieve client safety, independence, quality of life and health |

| Professional development, applying learning to enhance practice and patient outcomes | • Adheres to the Health Practitioner Competence Assurance Act obligations: maintaining competence, updating knowledge, undergoing competence assessment and annually re-applying for a practicing certificate  
• Complies with the WDHB Professional Development & Recognition Programme (PPQG) without prompting. Presents portfolio as per policy requirements. Annually seeks peer review and completes the competence assessment process as required.  
• Undertakes on-going learning i.e. in-service, self-learning, study days, post graduate learning |

| Statutory & Treaty of Waitangi obligations | • Ensures the professional and political integrity of WDHB by carrying out all functions in compliance of the Treaty of Waitangi and by demonstrating a serious commitment to keeping the treaty alive.  
• Shows sensitivity to cultural complexity in the workforce and patient population |

Registered nurses utilise nursing knowledge and complex nursing judgment to assess health needs and provide care, and to advise and support people to manage their health. They practise independently and in collaboration with other health professionals, perform general nursing functions and delegate to and direct enrolled nurses, healthcare assistants and others. They provide comprehensive assessments to develop, implement, and evaluate an integrated plan of health care, and provide interventions that require substantial scientific and professional knowledge, skills and clinical decision making. This occurs in a range of settings in partnership with individuals, families, whanau and communities. Registered nurses may practise in a variety of clinical contexts depending on their educational preparation and practice experience. Registered nurses may also use this expertise to manage, teach, evaluate and research nursing practice. Registered nurses are accountable for ensuring all health services they provide are consistent with their education and assessed competence, meet legislative requirements and are supported by appropriate standards. NCNZ 2010
PERSON SPECIFICATION

POSITION TITLE: Registered Nurse, Bowel Screening Pilot

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<th>Minimum</th>
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<tr>
<td><strong>Qualification</strong></td>
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<tr>
<td>Registered Nurse</td>
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<tr>
<td><strong>Experience</strong></td>
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<tr>
<td>• Current relevant clinical experience</td>
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<td>• Up to date portfolio</td>
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<td>• Specialty experience preferred</td>
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<td>• Working with people with acute care needs and long term conditions</td>
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<td>• Cultural awareness</td>
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Registered Nurses who are new graduates or returning to practice must be attached to a specific programme offered by the Nursing Development Unit (NDS)

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<td>• Nursing knowledge and skill learned in a formal education programme</td>
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<td>• Technically competent with core treatment practices</td>
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<td>• Is aware of contemporary standards and has reputation of providing good quality nursing care</td>
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<td>• Good communication skills and reputation for good customer service practices and compassion</td>
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<td>• Practice shows understanding of and commitment to the principles of the Treaty of Waitangi</td>
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<td>• Positive manner, able to influence without conflict</td>
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<td>• Calm, even, consistent and mature personality</td>
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<td>• Upholds confidentiality with a reputation for high integrity and discretion</td>
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<td>• Demonstrated confident collaborative approach in team practice</td>
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<td>• Able to work under direction, but also take initiative where clinical judgment suggests therapeutic intervention</td>
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<td>• Sensitive and constructive in responding to the needs of individuals and groups</td>
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<td>• An active listener, has a way of valuing everyone’s opinions</td>
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<td>• Committed to continuous quality improvement</td>
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<td>• Continues education to develop skills and knowledge in the provision of nursing care</td>
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<td>• Demonstrated ability to share clinical knowledge with others</td>
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<td>• Seeks guidance and supervision</td>
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<td>• Understands the importance of good relationships in ensuring continuity of care: hospital and community care</td>
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VERIFICATION:

Employee: ____________________________

Manager: ____________________________

Date: ________________________________

Review Date: _________________________